



FAX TO → 1 888 993 9627

ACE ELECTRONIC MANIFEST REQUEST FORM.....PAGE 1 OF 2

USE THIS FORM FOR ENTRY INTO THE UNITED STATES.

PHONE SUPPORT: 1 888 993 9626

COMPANY NAME SAMPLE COMPANY SCAC CODE ABCD
 SUBMITTED BY JOHN DOE TEL 613-222-3333
 ARRIVAL DATE 02/22 TIME 13:00 PORT OF ARRIVAL 0701 OGDENSBURG
MM DD HH:MM (24 00 HRS) DO NOT ENTER CANADIAN OR MEXICAN PORTS
 TOTAL NUMBER OF SHIPMENTS WITH THIS TRIP 1 (MAKE COPIES OF THIS PAGE FOR EXTRA SHIPMENTS)

SEND LEAD SHEET TO: INFO @ EASY MANIFEST. COM
PROVIDE A FAX NUMBER OR EMAIL ADDRESS FOR THE LEAD SHEET IF APPLICABLE
 SEND STATUS UPDATES TO: 613-240-5555 FAX SMS
PROVIDE A CELL PHONE NUMBER, FAX NUMBER OR EMAIL ADDRESS FOR STATUS UPDATES

TRIP NUMBER ABCD TRIP 1234
 SHIPMENT CONTROL NUMBER ABCD 0000465
PROVIDE THE PAPS NUMBER FOR PAPS SHIPMENTS

SHIPPER NAME ACE SHIPPING
 STREET 123 MAIN ST
 CITY OTTAWA PROVINCE ON POSTAL CODE K2K 1A1

CONSIGNEE NAME ACME HARDWARE
 STREET 20 BANK ST
 CITY BUFFALO STATE NY ZIP/POSTAL CODE 12345

CARGO DESCRIPTION DECK SCREWS
 QUANTITY 50 UNIT OF MEASURE BOX COUNTRY OF ORIGIN
BOX CARTON PACKAGE PIECES SKID UNIT OPTIONAL
 WEIGHT 4000 LBS KGS

IF THIS SHIPMENT CONTAINS HAZARDOUS MATERIALS FILL OUT THE INFORMATION BELOW
 UN HAZARDOUS MATERIALS CODES
 HAZARDOUS MATERIALS CONTACT PHONE OR EMAIL

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PLEASE NOTE: ELECTRONIC MANIFESTS DO NOT REPLACE CUSTOMS BROKERAGE.
PRINT CLEARLY. ILLEGIBLE OR MISSING INFORMATION WILL RESULT IN DELAYS.



TRUCK LICENSE PLATE NUMBER ABC 123 STATE/PROVINCE ON
TRUCK VIN NUMBER SARDY18762QY3 TRANSPONDER #
TRUCK TYPE SEMI TRACTOR DOT NUMBER 1260012
SEMI TRACTOR - BOX TRUCK - PICKUP - VAN - OTHER

TRAILER LICENSE PLATE NUMBER DEF146 STATE/PROVINCE ON
TRAILER TYPE SEMI TRAILER
DRY VAN - REEFER - FLAT BED - TANKER - GOOSENECK - HORSE - OTHER

DRIVER NAME JOHN DOE
FIRST LAST MIDDLE
CELL PHONE OR CONTACT NUMBER 613-222-3333 HAZMAT YES NO
DATE OF BIRTH 07 10 09 1962 CITIZENSHIP CANADA GENDER M
MM DD YYYY US - CANADIAN - ETC
US ADDRESS ONLY 20 BANK ST
CITY BUFFALO STATE NY ZIP 12345
DRIVER LICENSE NUMBER D1234-67852-11163 STATE/PROVINCE ON
 CHECK HERE IF THIS IS AN ENHANCED DRIVERS LICENSE
PASSPORT OR FAST ID NUMBER D123456 COUNTRY CA

CREW / PASSENGER NAME
FIRST LAST MIDDLE
DATE OF BIRTH
MM DD YYYY CITIZENSHIP GENDER
US - CANADIAN - ETC
US ADDRESS ONLY
CITY STATE ZIP
DRIVER LICENSE NUMBER STATE/PROVINCE
DRIVERS LICENSE NUMBER NOT REQUIRED FOR PASSENGER
 CHECK HERE IF THIS IS AN ENHANCED DRIVERS LICENSE
PASSPORT OR FAST ID NUMBER COUNTRY